INFORMATION ON THE PROCESSING OF PERSONAL DATA FOR EVENTS organized by the Galileo Galilei Institute (GGI) for Theoretical Physics INFN National Center for Advanced Studies

1. WHY THIS INFORMATION

Pursuant to the EU Regulation 2016/679 (**Regulation** in the following) and to the Legislative Decree of 30 June 2003, no. 196 and subsequent modifications, this information sheet describes the modalities of processing of personal data conferred by the subjects interested in participating in scientific, public and by invitation events of the Galileo Galilei Institute for Theoretical Physics **(GGI)**, National Center for Advanced Studies of the National Institute of Nuclear Physics (**INFN**). During the events photographic, audio and video recordings may be taken, as well as their possible dissemination, including through specific electronic platforms.

For any information on the events and the content of this information sheet, please contact the GGI secretariat (segreteriaggi@fi.infn.it)

2. SUBJECTS OF THE PROCESSING

The Data Controller is Istituto Nazionale di Fisica Nucleare (INFN) Via E. Fermi n. 54, Frascati (Rome), e-mail: presidenza@presid.infn.it, PEC: amm.ne.centrale@pec.infn.it.
The Data Protection Officer e-mail is dpo@infn.it.

3. PURPOSE OF DATA PROCESSING

Your personal data is processed for the following purposes:

a) to manage your registration, evaluate your application to scientific programs by invitation, communicate with the event organizers and the administrative staff, provide you with event information, and facilitate your participation in the event;

b) to offer additional special services;
c) to produce, reproduce, process and adapt, publish, broadcast, distribute, communicate, disseminate and archive audio-visual footage/recordings, photographs and any other multimedia and printed material;
d) your answers to questionnaires, interviews and other surveys will be used for the measurement and evaluation of the impact of the science dissemination activities by the INFN as well as for improving future initiatives; they, in anonymous and aggregate form, may also be the subject of scientific articles published in national and international journals for teaching, research and scientific communication purposes;
e) to send you information and communications regarding activities, events and initiatives promoted by the INFN;
f) to setup the list of participants visible in the webpage of the event (the participants can ask to not appear publicly in the list).

4. LEGAL BASES FOR DATA PROCESSING

We process your personal data on the following bases:

- **purposes in Article 3 a)**:
  - in the interest of INFN in the dissemination of its research and scientific activities,
  - to ensure the fulfillment of obligations required by law, regulation, EU legislation or an order of the Authority;

  failure to provide the data, or their incomplete or incorrect provision will not allow your participation to the event;

- **purposes in Article 3 c)**:
  - in the interest of INFN in the dissemination of its research and scientific activities;
  - on your consent

  The organizer will determine whether the deny of consent will preclude your participation in the event or only in the audiovisual recordings;
  if the event is public, the your entrance into the event spaces where a photo and/or video filming service has been activated and identified with specific iconic information, shall be considered as a given consent to the processing;

- **purposes in Article 3 b), d), e), f)**:
  - on your consent, without it the activities will not be possible

- **purposes in Article 3 e)**:
  - your consent can be withdrawn at any time by contacting segreteriaggi@fi.infn.it. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

5. TYPES OF DATA PROCESSED

We collect the following personal data about you in connection with the event:

- **Article 3 a), c), d), e)** and **f):** your personal data, e-mail address, affiliation, scientific interests and any other information you provide when registering for the event;
- **Article 3 b)**: special data such as mobility difficulties, food intolerance, allergy, food prescriptions.

6. DATA RETENTION

The data collected for the purposes of Article 3 a) and f) will be kept for the time necessary for the organization and management of the event, during the event, and continue to remain on-line as part of the Institute archival and communication mission no more than two years after its conclusion. After this date, they might be stored in anonymous form for historical and statistical purposes.

Recordings of the events may be stored in the GGI institutional website or in its communication channels for no longer than two years, after which they will be kept for study, archive and scientific research purposes. Participants retain ownership of their recorded materials.

The scientific material, such as slides and video recordings of lectures/talks involving only the speaker, upon his consent, will be kept on the GGI webpage for two years after the conclusion of the event. After that time, it will be archived as scientific and historical heritage of the Institute.

The data collected for the purposes in Article 3 b) will be deleted immediately after the end of the event.

The data collected for the purposes in Article 3 d) are kept for the time necessary to complete the activity research and are subsequently stored in an anonymous form for

purposes of study, archive and scientific research.

The data collected per the purposes of Article 3 e) are kept until your revocation request.

7. METHODS OF DATA PROCESSING

INFN processes personal data on paper or by electronic or automated means, in accordance with the principles set out in art. 5 of the Regulation, using security measures to ensure the protection of their confidentiality and to avoid the risks of loss, destruction, unauthorized access, unauthorized processing or processing that does not comply with the purposes set out above.

The data will be processed by authorized INFN staff or collaborators, for the sole described purposes and in compliance with the INFN data processing regulations.

INFN does not adopt automated decision-making processes, nor does it perform profiling activities using the personal data collected.

8. COMMUNICATION OF PERSONAL DATA

Your personal data may be communicated to

- collaborators, professionals, external parties, consultants and companies, who provide support activities or auxiliary services for the realization and management of the event;
- collaborators, professionals, consultants or to the Law Offices, in case of litigation and legal protection;
- bodies, administrations or authorities, health, insurance and public safety, in obedience of legal or contractual obligations.

With the exception of the above-mentioned cases, your data will not be disclosed to third parties, except when required by the law.

The data collected from the answers to the questionnaires shall be disclosed only in anonymous and aggregate form.

9. DIFFUSION

During the event, audio, photographic and video recordings may be taken, to be published, even in partial or modified or adapted form, in the photo gallery dedicated to the event or to similar activities of the INFN, as well as on web-pages, social media (e.g. Facebook, X, Instagram and YouTube), in print and in any other means of dissemination.

If you are unambiguously identifiable in the photos, audio and video, INFN shall acquire your consent for the rights, free of charge, on a non-exclusive basis and without territorial and temporal limits, to use your images, voice, names and statements, according to the Articles 12 to 19 of Law no. 633 of 22 April 1941, including, but not limited, to those of

- recording images, voices, names and statements by radio, television, film and photographic means;
- reproducing, transcribing, modifying, processing, editing, transforming, adapting, reducing, etc., where necessary, for any future works on any known and future technical and multimedia support;
- sharing, disseminating, communicating and distributing to the public, including projection, transmission and dissemination also through the press, television, websites, social profiles used for the event or for similar activities of the Institute, even in a summarized or reduced version, by any technical means, as well as on any platform, channels and means of communication, including atypical ones, that INFN will deem most suitable for an unlimited time; in any format or adaptation, even in combination with images of other participants in the initiatives and also by means of any Third Parties appointed by INFN;
- printing and publishing in magazines, books, brochures by any means, medium and/or process, whether already invented or to be invented in the future;
- keeping in its archives, including digital ones, and displaying the images and statements at exhibitions, debates, conferences and in promotional material of the Institute.

In any case, any use of the material that may harm your honor, reputation or decorum is excluded.

10. TRANSFER OF PERSONAL DATA TO NON-EU COUNTRIES

Your personal data shall not be transferred to third countries or international organizations.

Should it become necessary, for technical and/or operational reasons, to use entities located outside the European Union, or should it become necessary to transfer some of them to technical systems and services managed in the cloud and located outside the European Union, the processing will be regulated in accordance with Chapter V of the Regulation and authorized on the basis of specific EU decisions.

11. YOUR RIGHTS

You, either directly or through a representative, have the following data protection rights:

- right of access: you have the right to access your personal data and to obtain information about how it is being processed;
- right to rectification: you have the right to have your inaccurate personal data rectified;
- right to erasure: you have the right to have your personal data erased in certain circumstances;
- right to restrict processing: you have the right to restrict the processing of your personal data in certain circumstances;
- right to data portability: you have the right to receive your personal data in a structured, commonly used, and machine-readable format and to have it transferred to another controller in certain circumstances;
- right to object: you have the right to object to the processing of your personal data in certain circumstances.

To exercise your data protection rights, send an e-mail to the Data Controller's contact point.

Furthermore, if you believe that your personal data are being processed in breach of the Regulation, you can lodge a complaint with the Italian Supervisory Authority (https://www.garanteprivacy.it) or bring an action before the Judicial Authority.